

E. J. Ourso College of Business
Summer Research Funding Proposal Guidelines
Revised, April 29, 2022

To request summer funding to support research from foundation accounts (chairs, professorships, departmental development funds, etc.), the following proposal guidelines have been established.

1. The professorship or chair account must have sufficient funds including expected funds to cover the contractual obligations to the professorship/chair holder for the next five years.
 - a. Honorific holders can get their current account balances and other support on financial calculations from their departmental coordinators.
 - b. To ensure overdrafts do not occur, the maximum amount payable from a Foundation account can be estimated by $(\text{current total balance} - \text{future FY22 expenses}) / 1.44$. This considers a fringe benefit rate of 44% as of today but is subject to change per the university for the following fiscal year.
2. The faculty member requesting the funding must remain employed at LSU the following academic year.
3. **The faculty member's proposal must include the following:**
 - a. Proposed title(s) of the project(s) anticipated to result from the summer research funding.
 - b. Requested stipend amount (amounts can vary; ninths are calculated from faculty base pay if used).
 - c. Current projected summer compensation amount, aside from this request.
 - d. Brief description of the research idea.
 - e. Brief description of the research design.
 - f. Preview of (a) expected findings or (b) alternative expected findings, with a very brief discussion of the significance and relevance of the findings to the body of knowledge.
 - g. A list of journals to which the papers are targeted.

The above information should be printed in 12-point font with double-spacing and submitted to the department chairperson for review. The chair will forward the research proposal to the dean's office indicating whether all of the above requirements have been met.

Faculty members whose request for summer research funding are approved must submit a report describing progress on the research for which summer funding was provided to the department chair and the dean's office by the last day of classes for the academic year following receipt of the summer research funding. Also, faculty who receive summer research funding from their professorship/chair should acknowledge the support in publications/presentations that are the product of the funded research.