**Student Tech Fee (STF) Oversight Committee**

Minutes of Meeting: March 29, 2023

Voting Members Present: Jane Cassidy, Tommy Smith, Craig Wooley, Grover Waldrop, Lizzie Shaw, Lyric Mandell, Sam Staggs, Anna Cate Strong, Carlin Sekhani-Matthews

Guests: David O’Brien, Brian Antie, Gregory Guillotte, Paul James, Adam Clary, Wen Fan, John Duplantis, Aimee Riggs, and Amanda Marshall

**Materials distributed:**

Minutes from March 1, 2023, Meeting

ITS Proposal FY 23-24

CBT Proposal FY 23-24

ITS Usage of Software

ITS Follow up Questions/Answers

1. **Welcome and Introduction.**

The meeting was chaired and called to order by Jane Cassidy at approximately 3:00 pm.

1. **Old Business.**
2. **Approval of the March 1, 2023, minutes** *(Smith)*

Lizzie Shaw motioned to approve the minutes; Anna Cate Strong seconded the motion. The minutes were unanimously approved.

1. **ITS FY 24 Proposal** *(Simmons)*

Ric Simmons led the committee in discussion of the proposal and the usage of software. The committee discussed the budget cut amount of $108,000 (adjusted software amount). Lizzie Shaw motioned to approve the proposal of $4,185,335, with the cuts listed. Sam Staggs seconded the motion, and the committee approved it.

1. **CBT FY 24 Proposal** *(O’Brien)*

David O’Brien led the committee in discussion of the proposal. Lyric Mandell motioned to approve the proposal of $231,500. Sam Staggs seconded the motion, and the committee approved it.

1. **New Business.**
2. **SG Printing Initiative** (*Smith/Cassidy*)

The committee approved the continuation of the SG Printing Initiative. The committee decided to expand the services to printing academic (18x24) posters. Lizzie Shaw motioned to approve the proposal of $30,000. Sam Staggs seconded the motion, and the committee approved it.

**B. PC Reallocation Sub-Committee** *(Smith/Cassidy)*

Tommy Smith explained that the PC reallocation is usually handled by a sub-committee consisting of the Chairperson, Faculty Senate Member, and SG President. Ric Simmons motioned to approve the subcommittee; Javin Bowman seconded the motion. The subcommittee was unanimously approved.

1. **Next Meeting**

TBD

1. **Adjourned**

Lizzie Shaw motioned to adjourn; Jane Cassidy - seconded the motion. The motion was unanimously approved. The meeting adjourned at approximately 4:30 pm.

**Reminders:** Please forward all agenda items and handouts to Jane Cassidy, Tommy Smith or Amanda Marshall a minimum of one week prior to the next meeting.

Student Representatives: If you are unable to attend the next meeting, please send an alternate representative to ensure a quorum.

*Respectfully submitted, Tommy Smith, Chairman*

*Minutes recorded by Amanda Marshall*